MADRID SYSTEM FEES

PAYING FEES TO MANAGE OR RENEW AN INTERNATIONAL TRADEMARK REGISTRATION THROUGH eMADRID

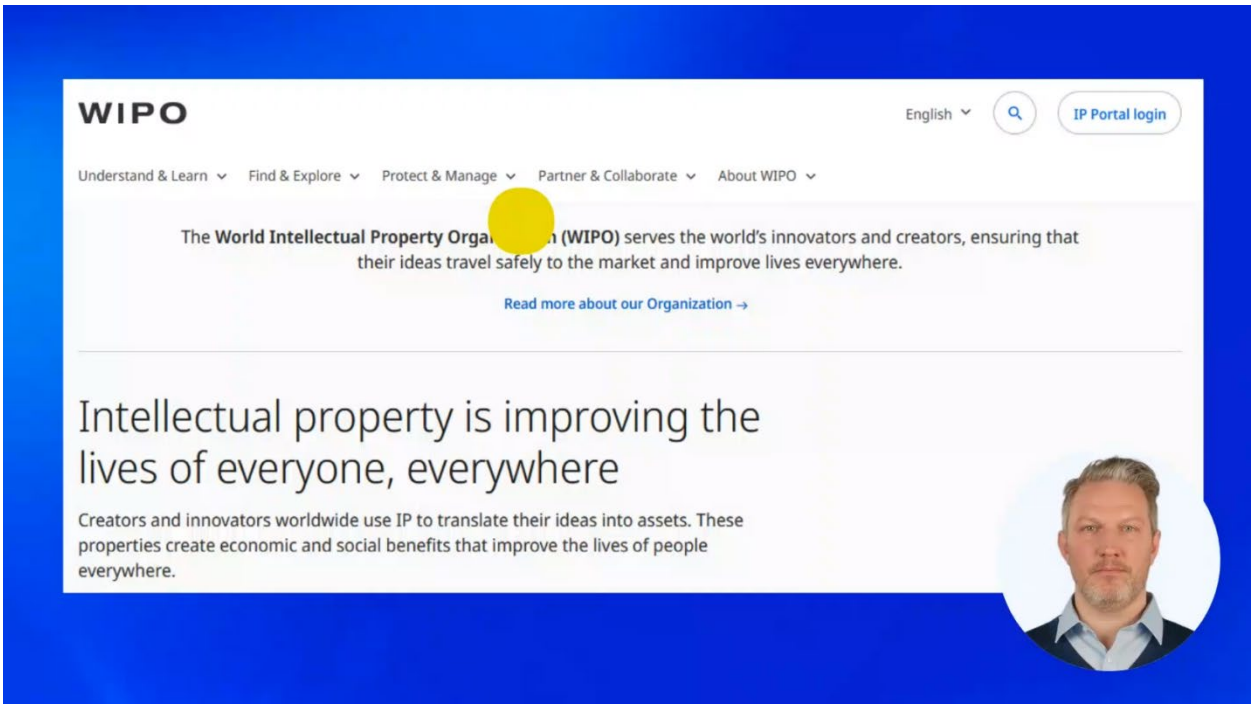
Hey there!

Welcome to our tutorial.

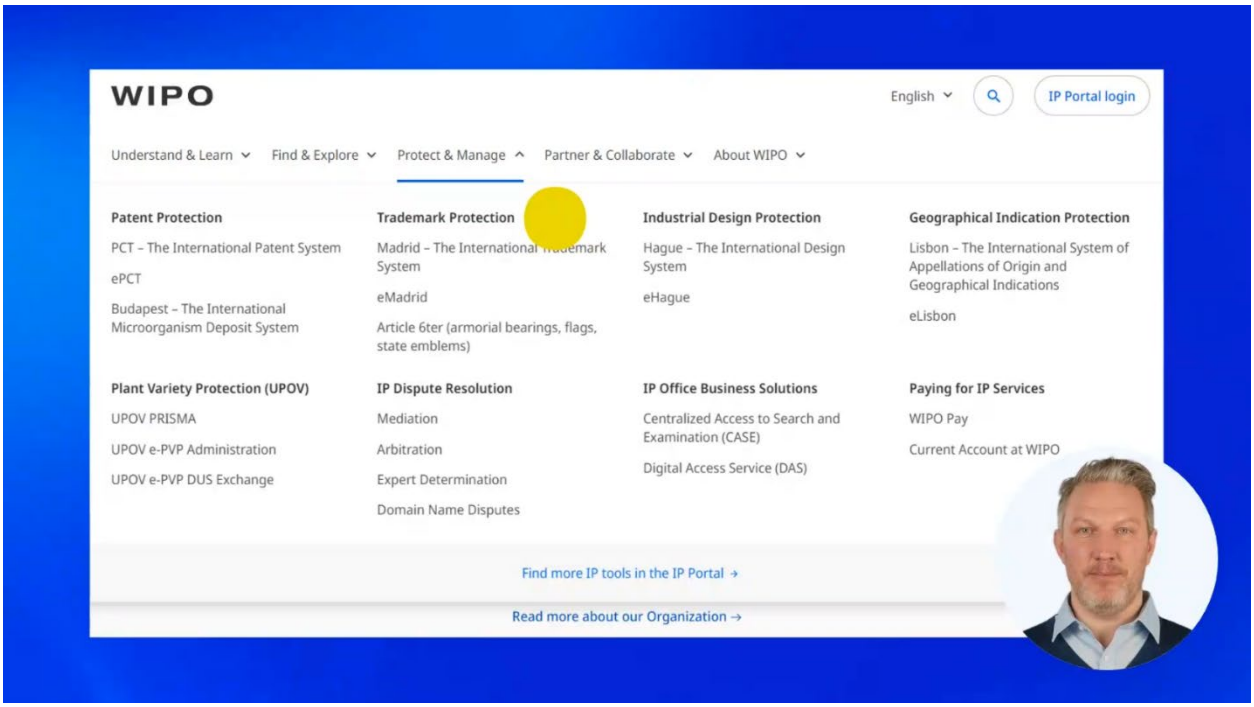
In this video you will learn how to pay fees to manage or renew your international trademark registration through eMadrid.

Let's get started.

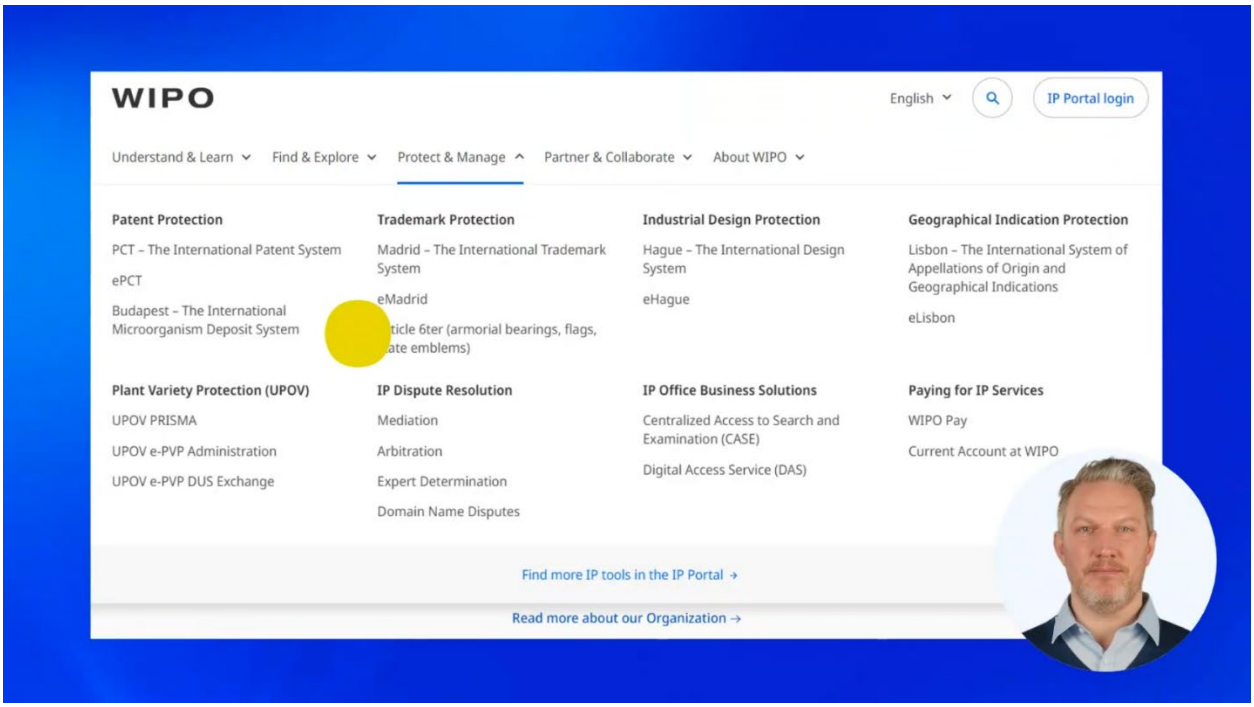
Go to WIPO's official website and click on "Protect and Manage".



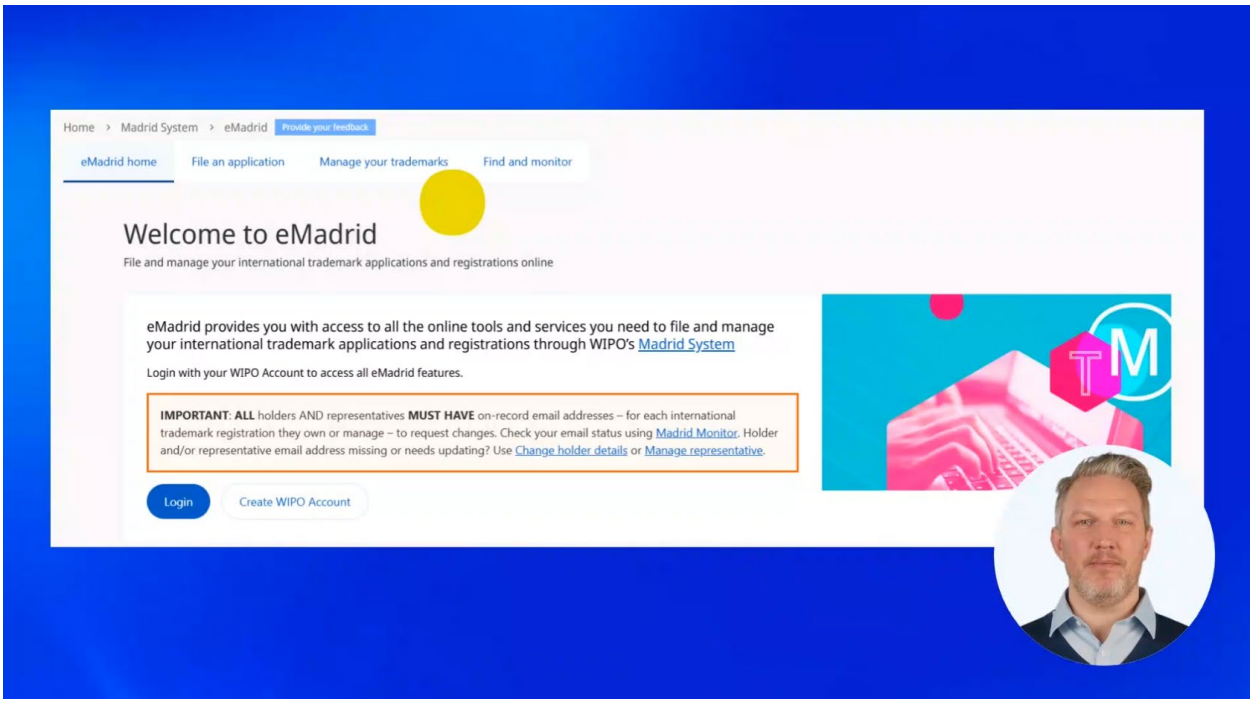
A menu will open. Find the menu titled "Trademark Protection".



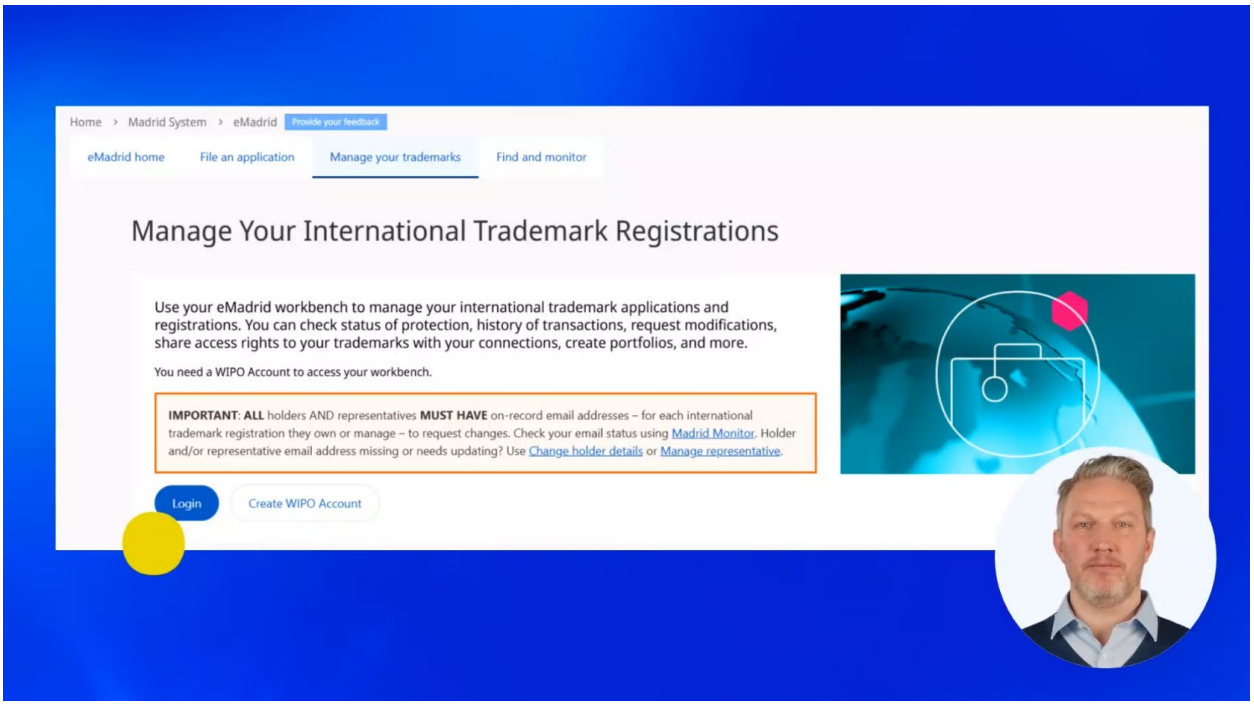
Click on "eMadrid".



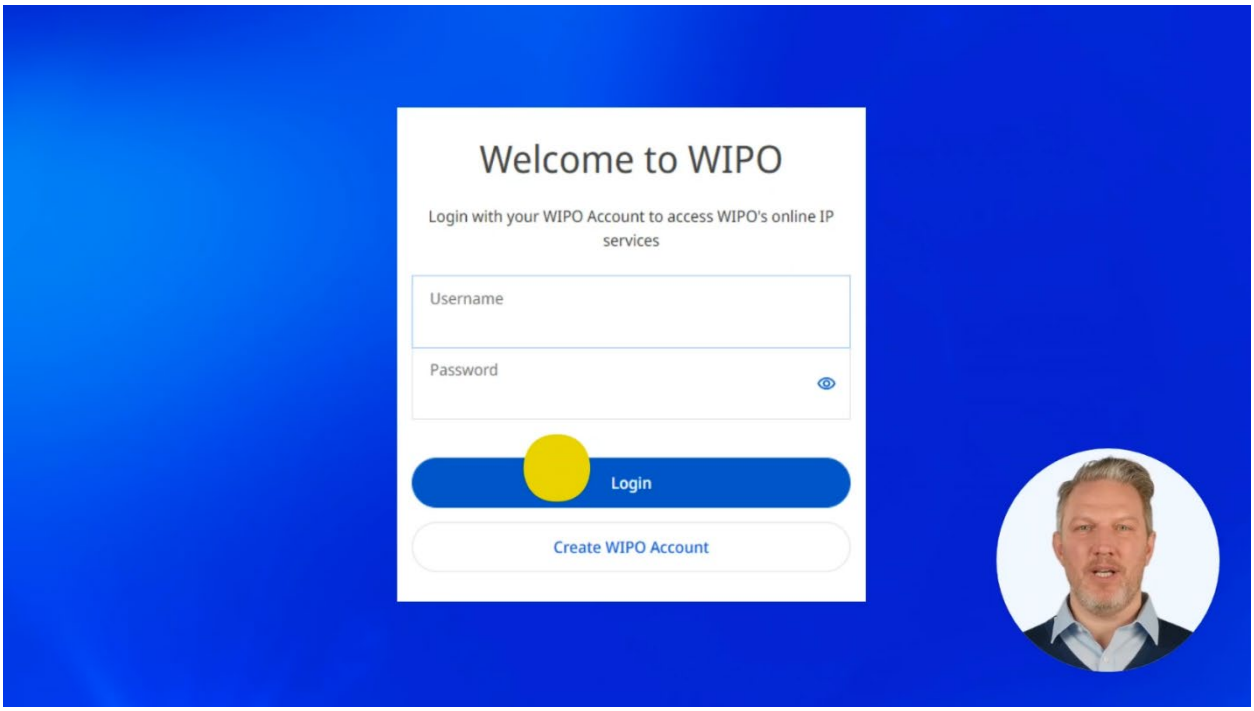
Select "Manage your trademarks"



and then choose "Login".

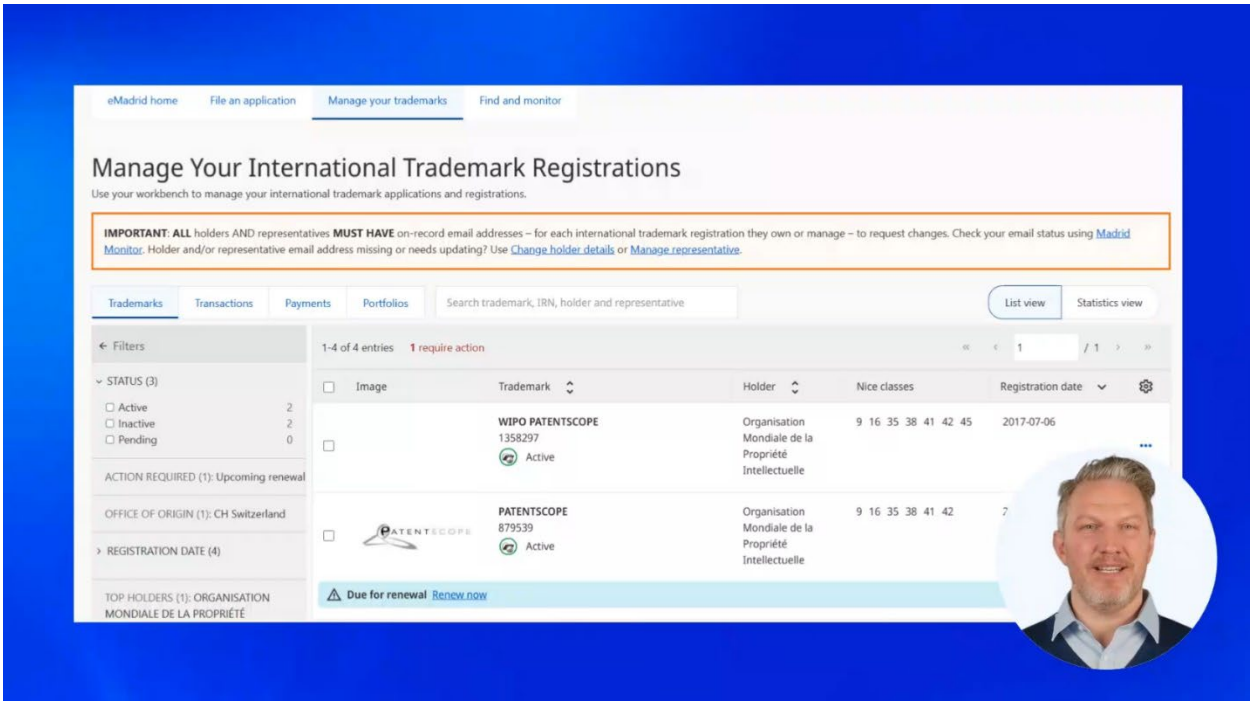


Enter your WIPO Account credentials and log in.



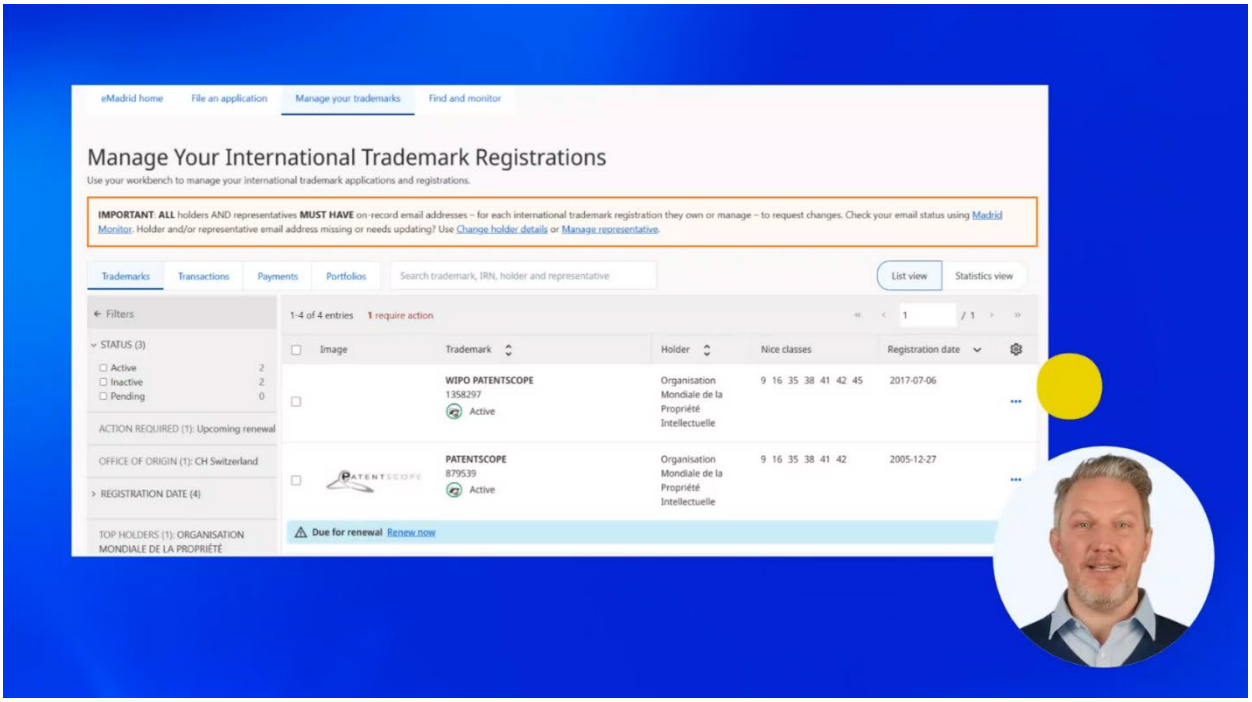
If you don't have a WIPO Account, you can easily create one for free. If you need guidance, you can check our tutorial "WIPO Account Creation and Validation".

You are now in your eMadrid workbench.



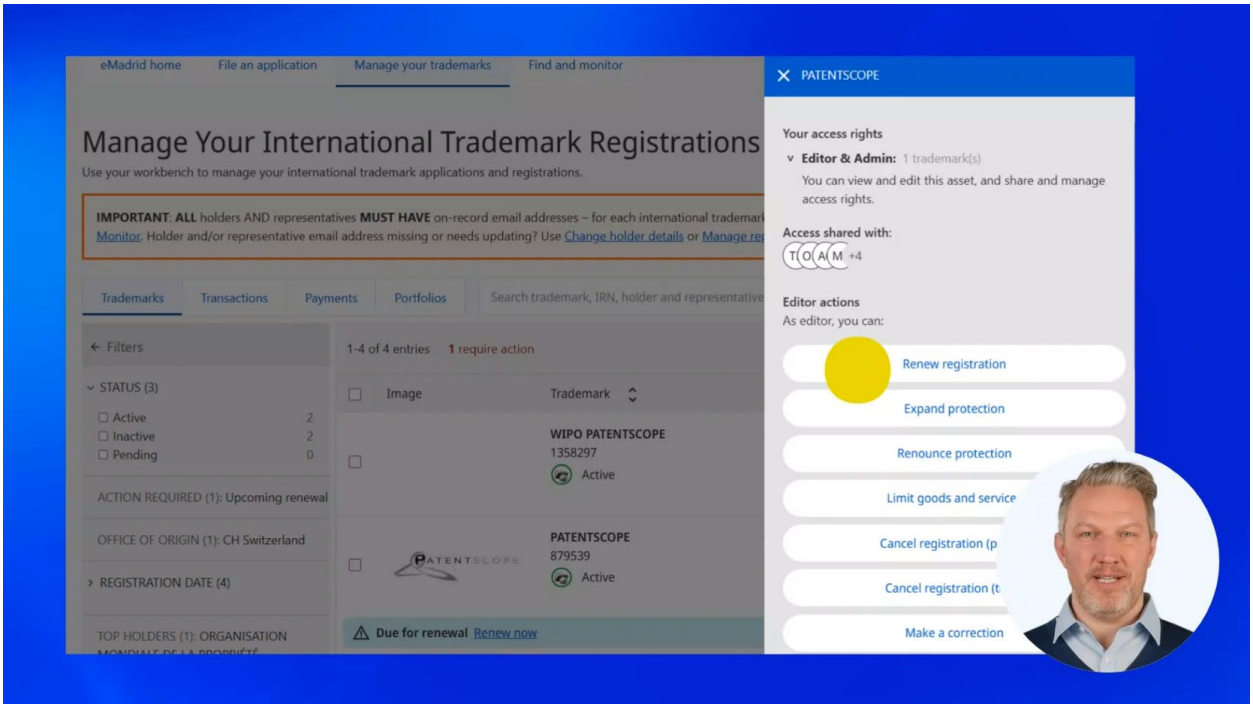
It contains all the international trademark registrations that use the same on-record email address as your WIPO Account.

Find the registration you want to manage or renew and click the three dots to the right of the asset.

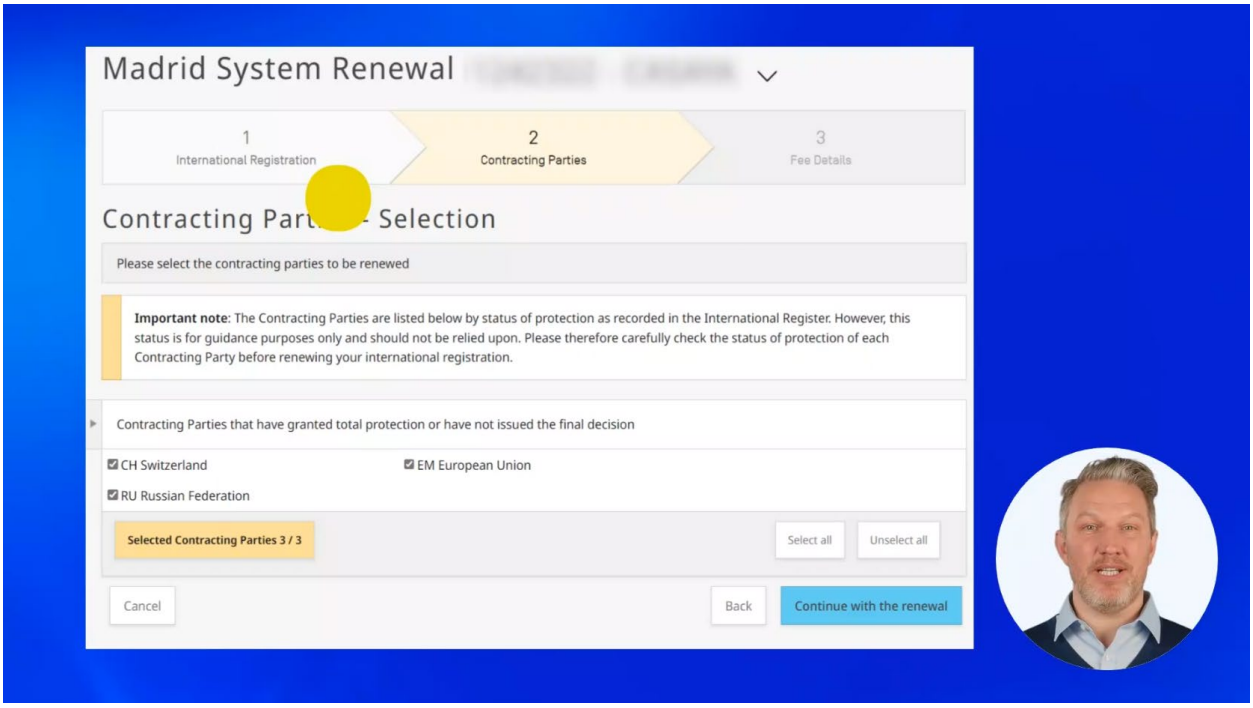


A menu with all available eMadrid services will open.

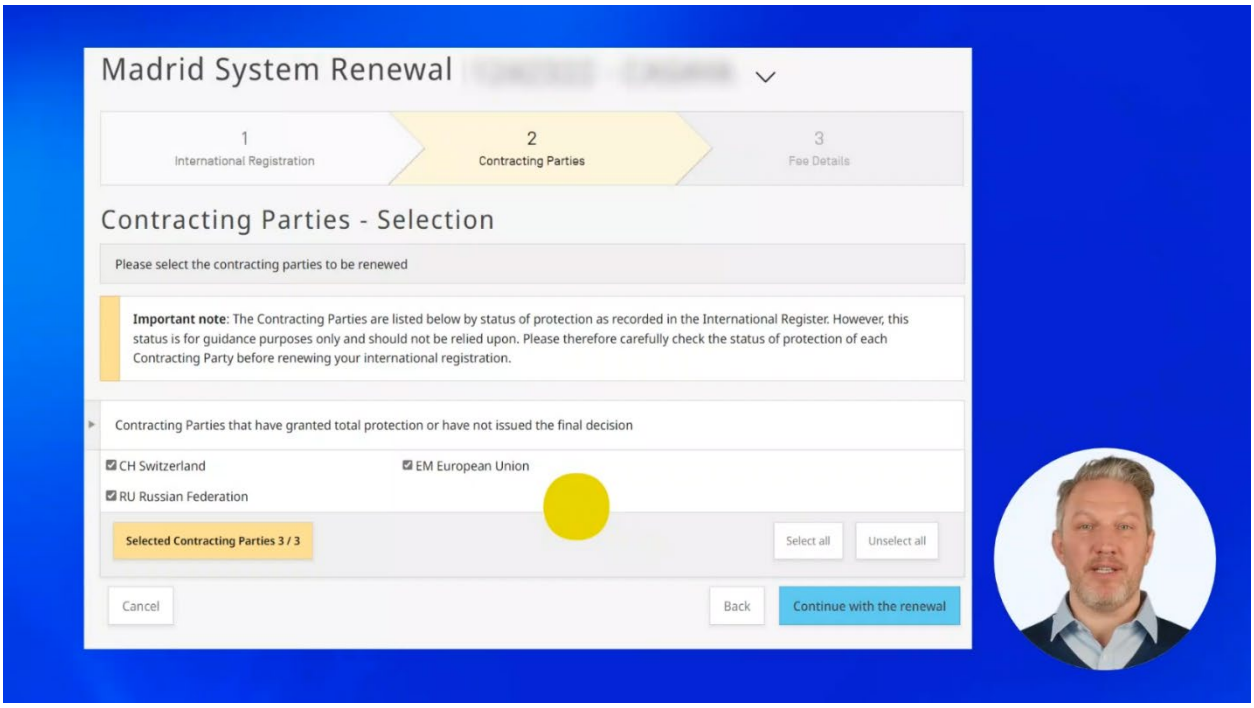
The payment steps are similar for all eMadrid transactions. Let's use "Renew registration" as an example.



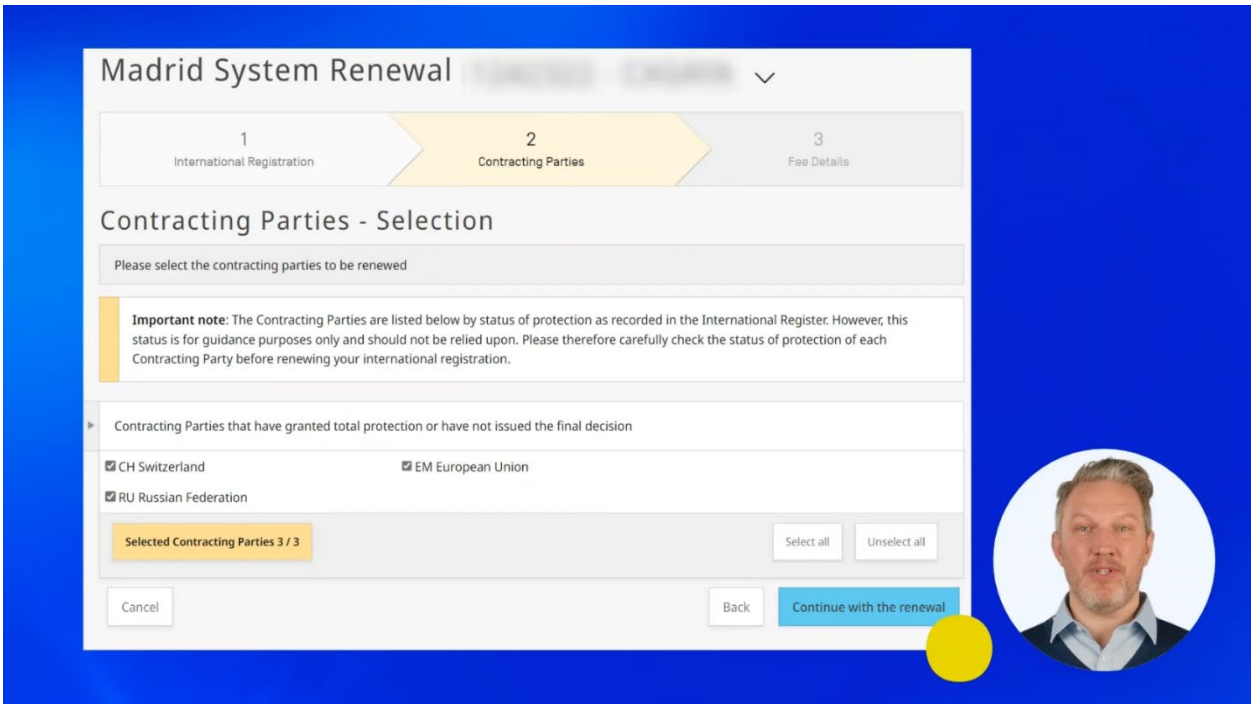
Your international trademark registration details will already be filled in for you.



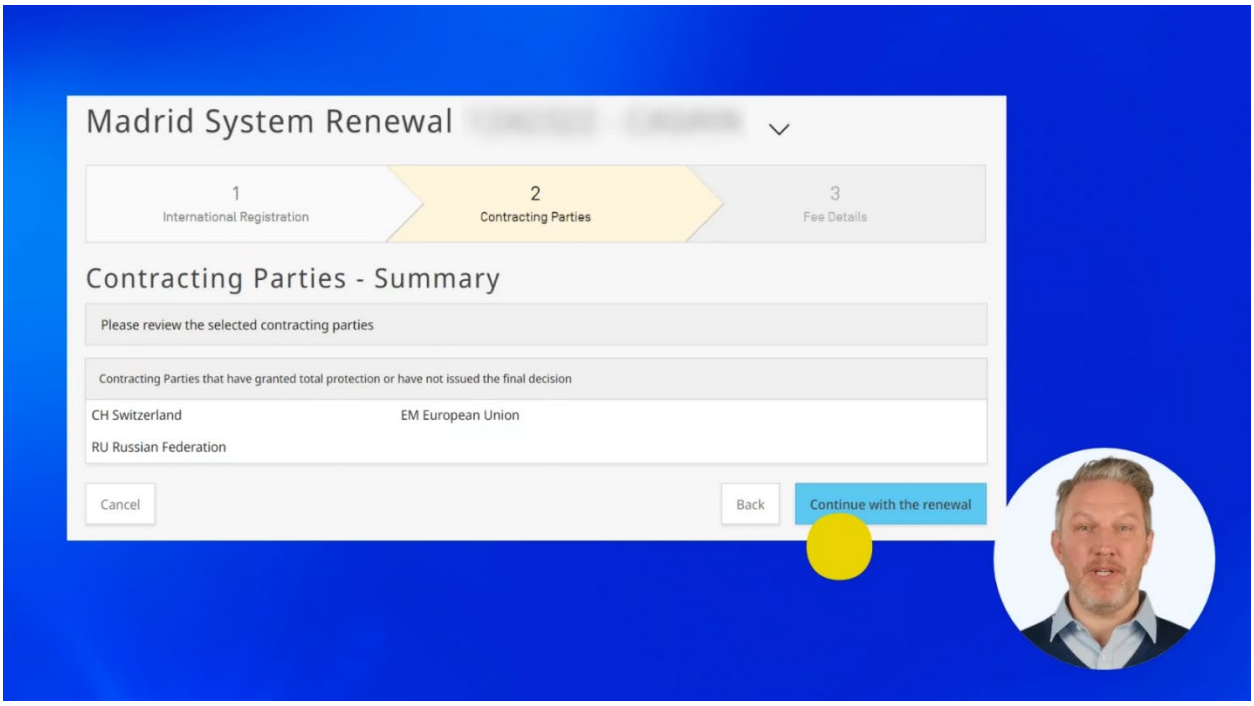
Now check the boxes of the countries in which you would like to renew your trademark protection.



Then click on "Continue with the renewal".



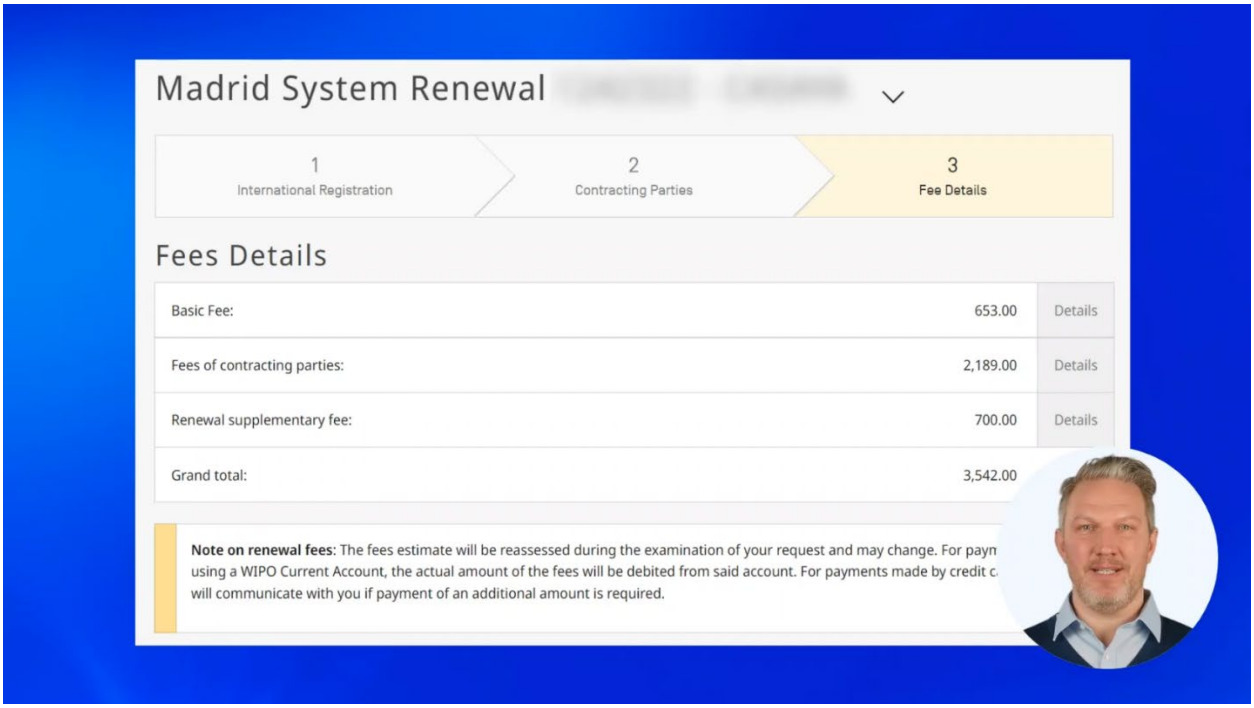
Review the selected data and continue with the renewal.



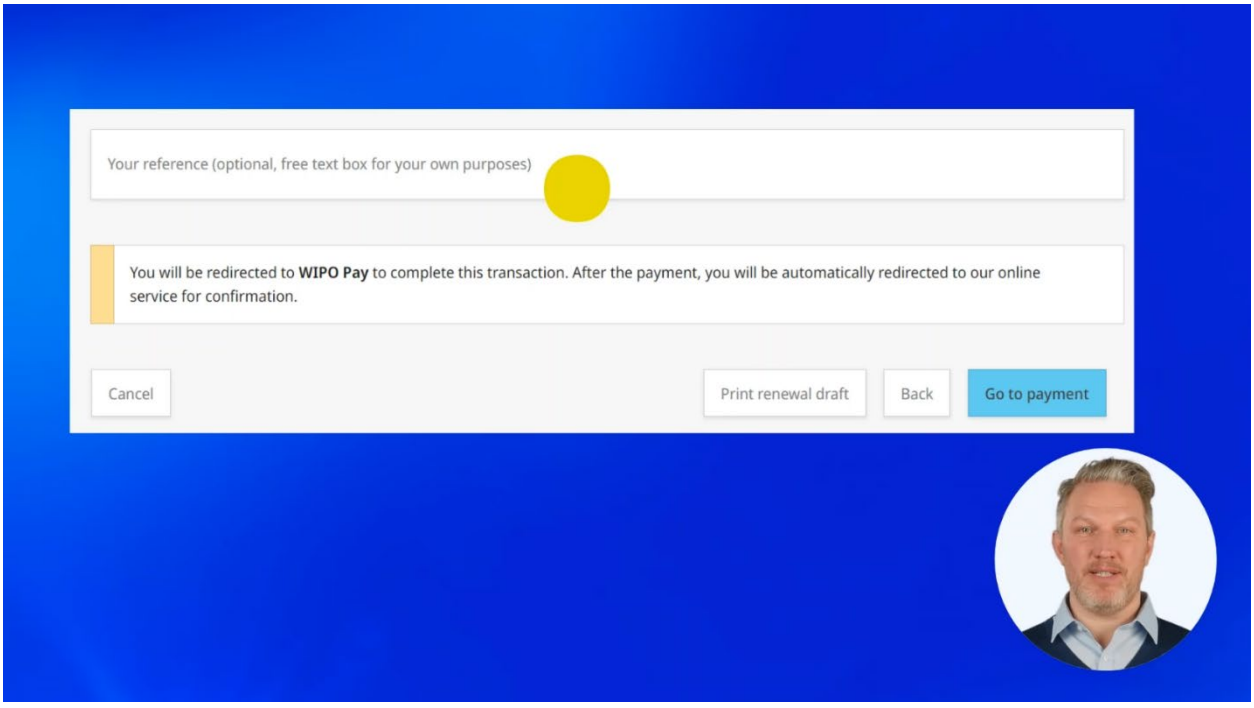
Please remember that the fees amount might change after the examination.

We will send you an irregularity notice in case you have to pay more, or we will contact you for reimbursement in case you paid too much.

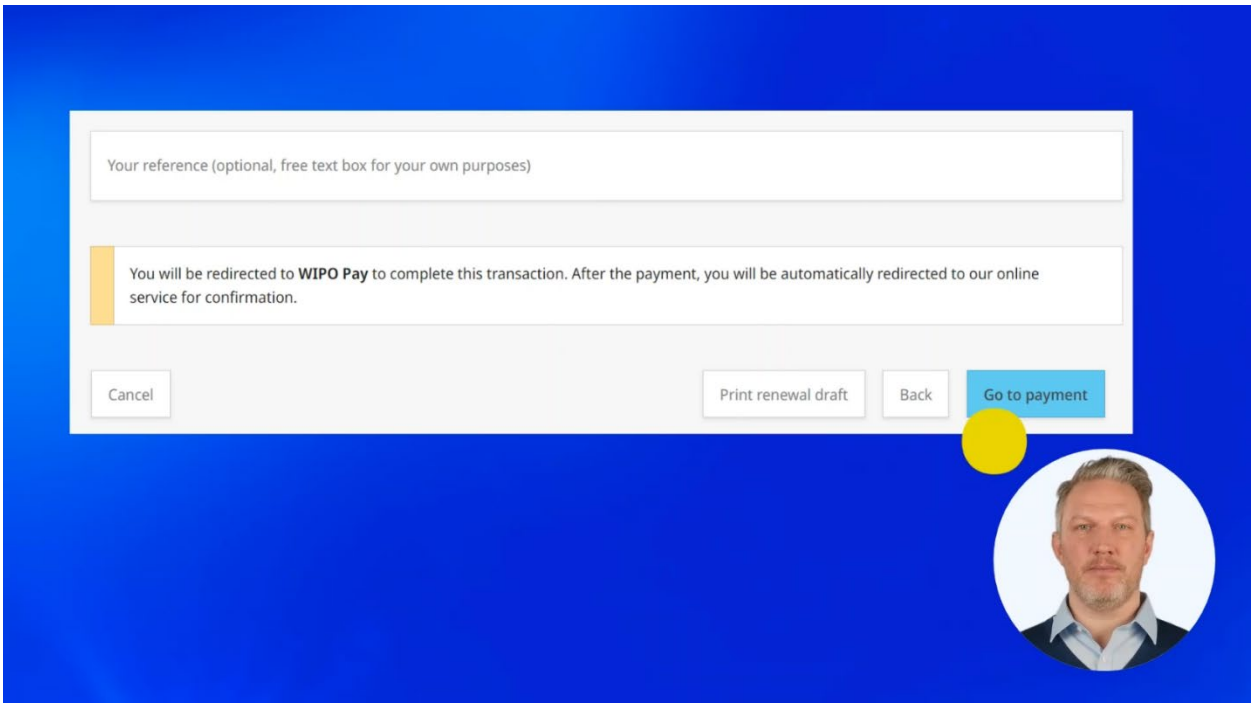
When you pay with your Current Account at WIPO, any difference will be debited or refunded to your account automatically.



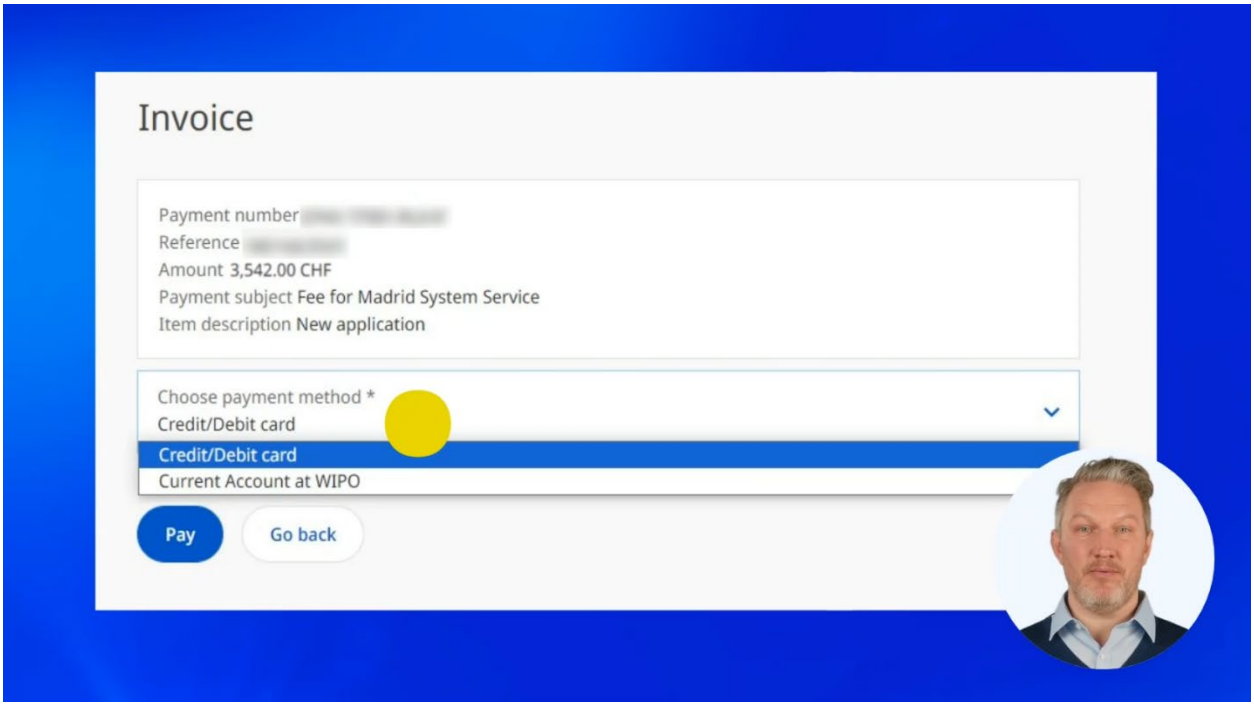
You can enter your own reference for your business purposes.



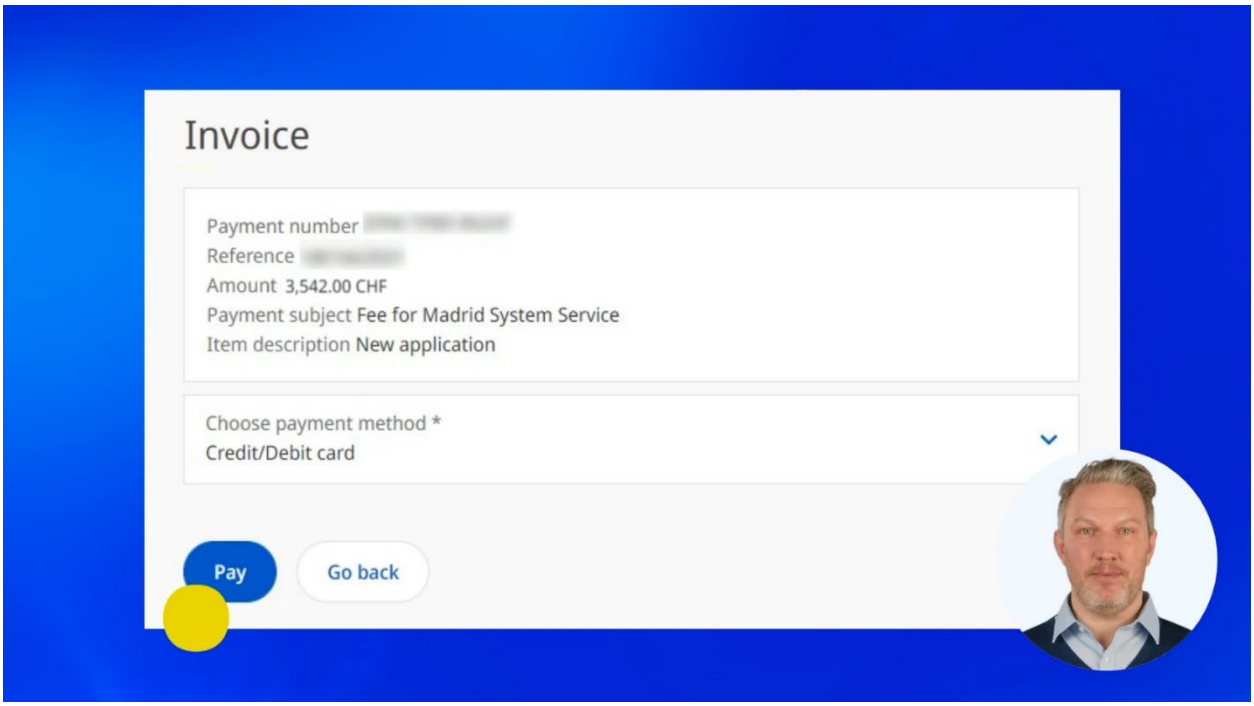
Then click on "Go to payment".



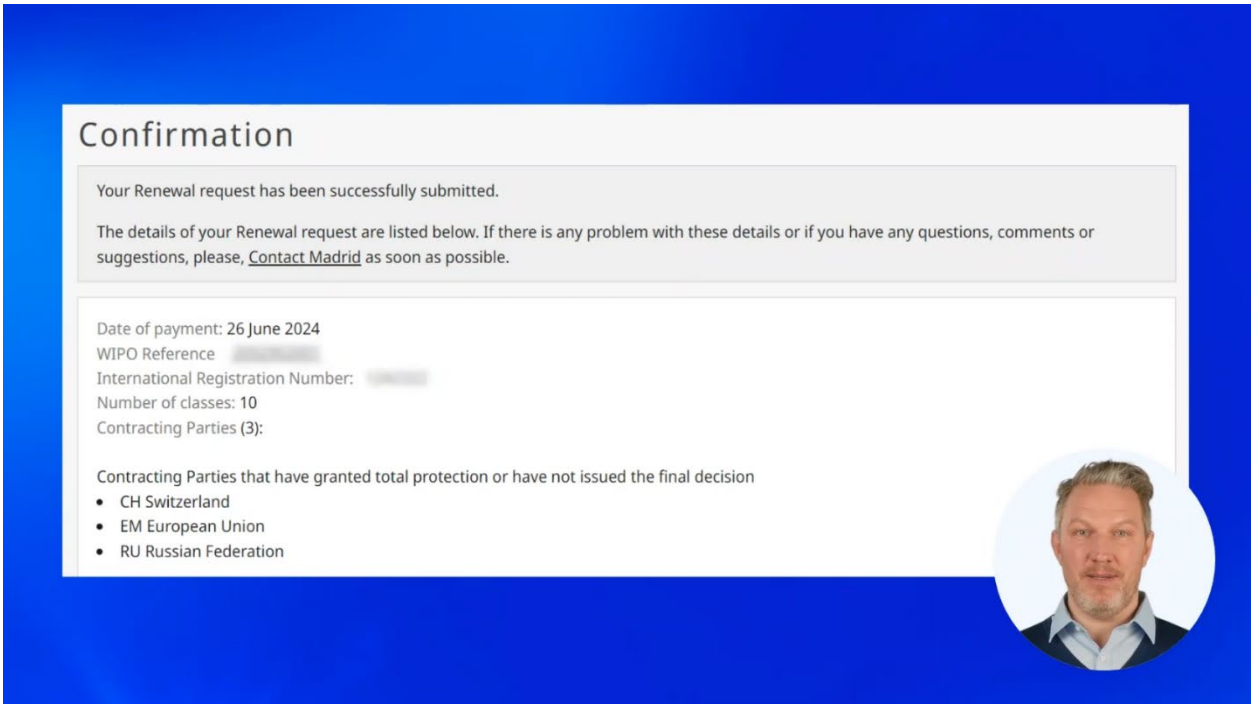
Choose your payment method from the list.



After you have selected your payment method, click on "Pay".

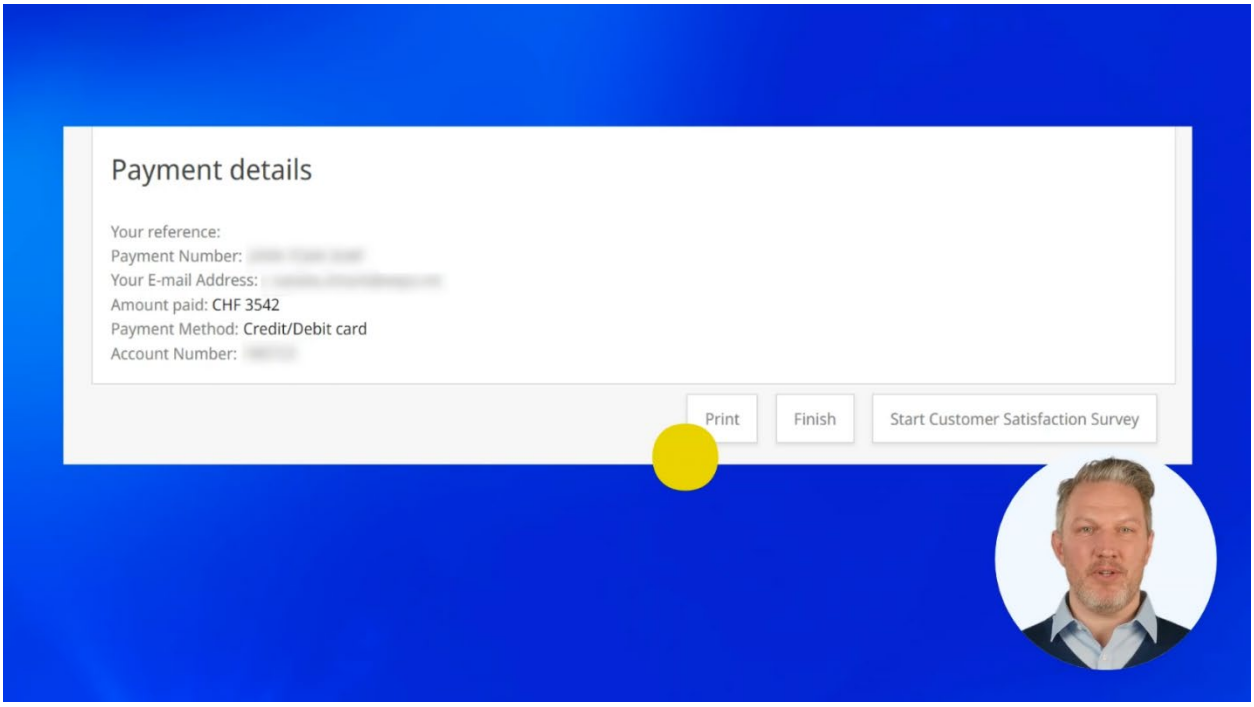


Congratulations! Your renewal request has been successfully submitted. You will soon receive a payment confirmation to the e-mail connected to your WIPO Account.

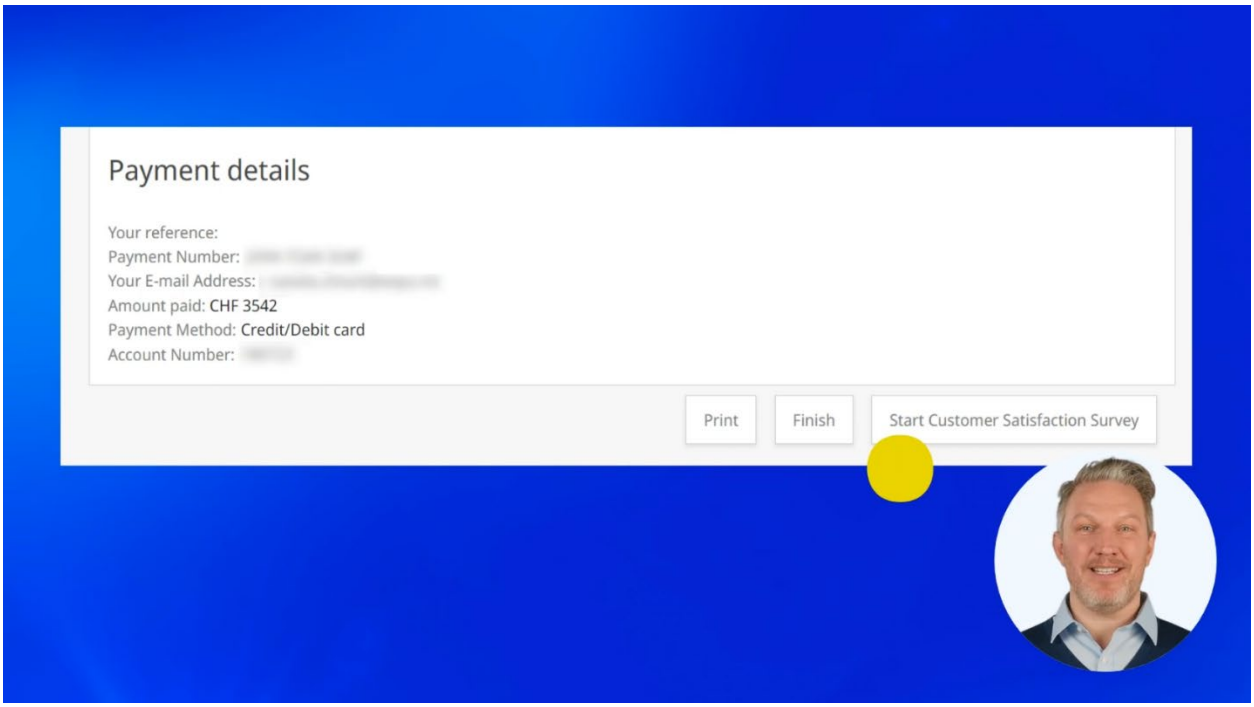


Under the payment confirmation you will find the details of your payment.

You can print the payment confirmation for your business purposes.



We appreciate if you decide to take our Customer Satisfaction Survey.



If you haven't paid your fees within the deadline and you have received an irregularity notice, please watch our next tutorial about how to pay your Madrid System fees in that case.

You can find this and other tutorials on our website - wipo.int.

Finally, a reminder to be aware of possible scam attempts by phone, email, or text message. You can learn more about how to protect yourself from different types of scams on the dedicated webpage on our website.

Thank you for watching our tutorial. See you next time!